

Uploading a Physical



How to Upload a Physical

1. Select the student

The screenshot shows the 'Home' dashboard for the 'Kemp Family'. The left sidebar has a red arrow pointing to the 'MK' student card in the 'My Students' section. The 'MK' card shows 'Student 2026' and a 'Register for Activities' button. Other students listed are Felicia Johnson (Student 2021), Sammy Schill (Student 2026), and Sammy Schill (Student 2025). There is also an 'Add a Student' button.

2. Click the Documents tab

The screenshot shows the 'Registration' page. The left sidebar has a red arrow pointing to the 'Documents' tab. The main content area shows a table of registrations for the 2022-23 and 2023-24 school years. The 2022-23 section shows 'No registrations for 2022-23'. The 2023-24 section shows two registrations: 'Girls Basketball Registration' and 'Baseball Registration', both with a status of 'OPEN'.

Name	Status	Options	Start	End
Girls Basketball Registration	OPEN	High School Girls Basketball Registration, JH Girls Basketball Registration	Apr 13, 2023	Nov 13, 2023
Baseball Registration	OPEN	All Levels	Apr 13, 2023	Nov 13, 2023

3. Click the green box next to the Physical from

Student

- Dashboard
- Fundraising
- Payments
- Documents**
- Guardians
- Service
- Student
- Followers
- Users

2023-24

Documents

Kemp Family / Mikey Kemp - Cecilia Catholic / Documents

Signed Documents

Name	Category	Signee	Signed
These are documents that are required by your school. In most instances you will be required to complete these during registration, but you can also complete the documents below now and they will already be marked as completed when it is time to register.			
School Documents			
Name	Category	Due Date	
Code of Conduct	AGREEMENT	7/31/2024 12:00:00 AM	
Code of Conduct for football	AGREEMENT	7/31/2024 12:00:00 AM	
Concussion Form	AGREEMENT	7/31/2024 12:00:00 AM	
Physical Form	REQUEST	7/31/2024 12:00:00 AM	
Physical Form 2	REQUEST	7/31/2023 12:00:00 AM	

4. Upload the Physical document(s), fill out the rest of the page as needed, and then click Submit at the bottom.

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2023-24

Physical Form

Kemp Family / Mikey Kemp - Cecilia Catholic / Documents / Physical Form

Physical Form *

Open Full Page Document

Upload File Page 1 Browse X

(Optional)

Upload File Page 2 Browse X

(Optional)

Upload File Page 3 Browse X

(Optional)

Upload File Page 4 Browse X

(Required*)

Please upload a file or files (front/back). You can upload PDFs, JPEGs or PNGs from your phone or desktop.

Notes