



Controversial Topic and Reconsideration Process

The aim of this document is to increase transparency between OCSD and stakeholders. The document informs stakeholders of our commitments and outlines steps they can take should a problem arise.

1. OCSD will select and purchase instructional materials that align with the goals of the district and is in compliance with the law. Further details are outlined in board policy [605.1 \(Instructional Material Selection\)](#).
2. All Certified staff members are informed on an annual basis of the laws and policies that need to operate within as it relates to controversial topics.
3. OCSD staff will assure alignment between the content essential standards and the materials used in their course.
4. OCSD staff will use a balanced approach when referencing controversial and politically polarizing topics.
5. If a staff member elects to provide instruction on a topic that may be viewed as controversial or politically polarizing, they will use the Ogden CSD Controversial Topic Checklist for Teachers.
6. If a parent/guardian has questions about instructional materials being used, they should attempt to resolve their concern at the lowest level possible with face-to-face communication. board policy [213.1 \(Public Complaints\)](#).
7. If a parent/guardian believes the materials being used in a classroom are in violation of a law or policy, they should follow the steps outlined in board policy [605.3R1 \(Reconsideration of Instructional and Library Materials Regulation\)](#).
8. The form used to initiate a reconsideration can be found on the district website. board policy [605.3E2 \(Reconsideration of Instructional and Library Materials Request Form\)](#).
9. If a parent/guardian does not want their child to have access to certain instructional materials, they can complete board policy [605.3E4 \(Request to Prohibit a Student From Accessing Specific Instructional and Library Materials\)](#). Alternative materials/activities will be issued to the student in place of the prohibiting materials.